

BRADFORD ELEMENTARY SCHOOL  
PARENTAL INVOLVEMENT PLAN 2012-2013

To support the belief of Bradford High School, the schools' alumni, and community must work together as knowledgeable partners. The Bradford Elementary School Parental Involvement Plan will include, but not be limited to, the following items of a successful parental involvement plan:

- A. Bradford Elementary School will provide opportunities to involve parents, alumni, and community.
  - 1. A Parental Involvement Plan will be developed by a committee made up of interested parents and the Parent Coordinator.
  - 2. The plan will be disseminated to all district patrons at Open House or the first Parent/Teacher Conferences.
  - 3. Parents will participate on site-based committees, such as school improvement, literacy, and math.
  - 4. A needs assessment will be conducted at the building level to determine degree of needs. The list of needs will be compiled and distributed to parents.
  - 5. Parents will be surveyed regarding their abilities and interests as volunteers provided in the informational packets. Staff will be encouraged to use the surveys.
  - 6. Parent volunteers will participate in the development and implementation of the Parental Involvement Plan.
  - 7. Information about student performance activities such as plays, concerts, and athletic events will be provided for parents so that parents will have the opportunity to attend the activities.
- B. Parent kits containing pertinent school information will be furnished to each parent. Each kit will contain the following:
  - 1. School/district calendar
  - 2. Description of school's Parent Involvement Program
  - 3. Contact information for parents about each school
  - 4. Location of helpful parent materials
  - 5. Hours and location of parent center
  - 6. Recommended role of the parent, student, teacher, and school
  - 7. School telephone number, e-mail address, and school web-page address
  - 8. Dates of two parent/teacher conferences to be held each year
  - 9. Guidelines and procedures for parent visitation
- C. Activities and Events
  - 1. Open House will be held August 16, 2012 from 5:00 p.m. until 7:00 p.m. They will be shown where their classes will be held, and, if possible, meet all their teachers.

2. Two parent/teacher conferences have been scheduled
  1. The first one is scheduled for September 20, 2012, from 2:00 p.m. – 7:00 p.m.
  2. The second one is scheduled for February 7, 2013, from 2:00 p.m. – 7:00 p.m.
- D. School Policies
  1. Guidelines for parent visitation are available in the elementary school office.
  2. Teachers and administrators are required to earn staff development hours in effective parental involvement strategies: 2 hours for teachers and 3 hours for administrators.
  3. Staff members are encouraged to provide a welcoming atmosphere for parents and community members; and efforts will be made to ensure that parental participation is recognized as an asset to Bradford Elementary School.