Bradford School District

White County, Arkansas

Regulatory Basis Financial Statements and Other Reports

June 30, 2012



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Sen. Bill Pritchard Senate Chair Rep. Tim Summers House Chair Sen. David Wyatt Senate Vice Chair Rep. Toni Bradford House Vice Chair





Roger A. Norman, JD, CPA, CFE Legislative Auditor

LEGISLATIVE JOINT AUDITING COMMITTEE

DIVISION OF LEGISLATIVE AUDIT

INDEPENDENT AUDITOR'S REPORT

Bradford School District and School Board Members Legislative Joint Auditing Committee

We have audited the accompanying financial statements of each major governmental fund and the aggregate remaining fund information of the Bradford School District (the "District"), as of and for the year ended June 30, 2012, which collectively comprise the District's regulatory basis financial statements as listed in the table of contents. These financial statements are the responsibility of District management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As described more fully in Note 1, the District has prepared these financial statements using accounting practices prescribed or permitted by Arkansas Code, which practices differ from accounting principles generally accepted in the United States of America. The effect on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to previously do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the District as of June 30, 2012, or the changes in financial position for the year then ended. Further, the District has not presented a management's discussion and analysis that accounting principles generally accepted in the United States has determined is necessary to supplement, although not required to be part of, the basic financial statements.

In our opinion, the financial statements referred to previously present fairly, in all material respects, the respective financial position of each major governmental fund and the aggregate remaining fund information of the District as of June 30, 2012, and the respective changes in financial position thereof and the respective budgetary comparison for the general and special revenue funds for the year then ended, on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 8, 2012 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's regulatory basis financial statements. The Schedule of Expenditures of Federal Awards (Schedule 2), as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations,* Schedule of Findings and Questioned Costs (Schedule 3), and Federal Award Programs - Summary Schedule of Prior Audit Findings (Schedule 4) are presented for purposes of additional analysis and are not a required part of the regulatory basis financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the regulatory basis financial statements. The information has been subjected to the auditing procedures applied in the audit of the regulatory basis financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the regulatory basis financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards (Schedule 2), Schedule of Findings and Questioned Costs (Schedule 3), and Federal Award Programs - Summary Schedule of Prior Audit Findings (Schedule 4) are fairly stated in all material respects in relation to the regulatory basis financial statements taken as a whole.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's regulatory basis financial statements. The Schedule of Capital Assets (Schedule 1) and the Schedule of Selected Information for the Last Five Years - Regulatory Basis (Schedule 5) are presented for the purposes of additional analysis and are not a required part of the regulatory basis financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the regulatory basis financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

DIVISION OF LEGISLATIVE AUDIT

Roger A. Norman, JD, CPA, CFE

Kozuk Norman

Legislative Auditor

Little Rock, Arkansas November 8, 2012 EDSD39812 Sen. Bill Pritchard Senate Chair Rep. Tim Summers House Chair Sen. David Wyatt Senate Vice Chair Rep. Toni Bradford House Vice Chair



Roger A. Norman, JD, CPA, CFE Legislative Auditor



LEGISLATIVE JOINT AUDITING COMMITTEE DIVISION OF LEGISLATIVE AUDIT

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Bradford School District and School Board Members Legislative Joint Auditing Committee

We have audited the financial statements of each major governmental fund and the aggregate remaining fund information of the Bradford School District (the "District"), as of and for the year ended June 30, 2012, which collectively comprise the District's regulatory basis financial statements, and have issued our report thereon dated November 8, 2012. We issued an adverse opinion because the District prepared the financial statements using accounting practices prescribed or permitted by the Arkansas Code, which differ from accounting principles generally accepted in the United States of America. The effect on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material. However, the financial statements present fairly, in all material respects, the respective financial position of each major governmental fund and the aggregate remaining fund information of the District as of June 30, 2012, and the respective changes in financial position thereof and the respective budgetary comparison for the general and special revenue funds for the year then ended, on the basis of accounting described in Note 1. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

Management of the District is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the regulatory basis financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying Schedule of Findings and Questioned Costs, we identified a certain deficiency in internal control over financial reporting that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying Schedule of Findings and Questioned Costs as item 2012-1 to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's regulatory basis financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of the state constitution, state and federal laws and regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The District's response to the finding identified in our audit is described in the accompanying Schedule of Findings and Questioned Costs. We did not audit the District's response and, accordingly, we express no opinion on the response.

This report is intended solely for the information and use of the Legislative Joint Auditing Committee, the local school board and District management, state executive and oversight management, federal regulatory and oversight bodies, the federal awarding agencies and pass-through entities, and other parties as required by Arkansas Code, and is not intended to be and should not be used by anyone other than these specified parties. However, pursuant to Ark. Code Ann. § 10-4-417, all reports presented to the Legislative Joint Auditing Committee are matters of public record and distribution is not limited.

DIVISION OF LEGISLATIVE AUDIT

Larry W. Hunter, CPA, CFE Deputy Legislative Auditor

Little Rock, Arkansas November 8, 2012 Sen. Bill Pritchard Senate Chair Rep. Tim Summers House Chair Sen. David Wyatt Senate Vice Chair Rep. Toni Bradford House Vice Chair



Roger A. Norman, JD, CPA, CFE Legislative Auditor



LEGISLATIVE JOINT AUDITING COMMITTEE DIVISION OF LEGISLATIVE AUDIT

REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

INDEPENDENT AUDITOR'S REPORT

Bradford School District and School Board Members Legislative Joint Auditing Committee

Compliance

We have audited the Bradford School District (the "District") compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2012. The District's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the District's compliance with those requirements.

In our opinion, the District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2012.

Internal Control Over Compliance

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the Legislative Joint Auditing Committee, the local school board and District management, state executive and oversight management, federal regulatory and oversight bodies, the federal awarding agencies and pass-through entities, and other parties as required by Arkansas Code, and is not intended to be and should not be used by anyone other than these specified parties. However, pursuant to Ark. Code Ann. § 10-4-417, all reports presented to the Legislative Joint Auditing Committee are matters of public record and distribution is not limited.

DIVISION OF LEGISLATIVE AUDIT

any W. Hunter

Larry W. Hunter, CPA, CFE Deputy Legislative Auditor

Little Rock, Arkansas November 8, 2012

BRADFORD SCHOOL DISTRICT WHITE COUNTY, ARKANSAS BALANCE SHEET - REGULATORY BASIS JUNE 30, 2012

Governmental Funds

		Ma	ajor	inionari anao				
	General			Special Revenue	A	Other aggregate	Fiduciary Fund Types	
ASSETS				_		_		
Cash	\$	1,009,618	\$	37,008	\$	195,551	\$	32,834
Investments		461,232				208,841		
Accounts receivable		1,130		106,938				
TOTAL ASSETS	\$	1,471,980	\$	143,946	\$	404,392	\$	32,834
LIABILITIES AND FUND BALANCES Liabilities:								
Accounts payable	\$	4,429	\$	5,431			\$	230
Due student groups	Ψ	7,723	Ψ	3,431			Ψ	32,604
Total Liabilities		4,429		5,431				32,834
Fund Balances:								
Restricted		83,732		138,515	\$	404,392		
Assigned		58,242						
Unassigned		1,325,577						
Total Fund Balances		1,467,551		138,515		404,392		
TOTAL LIABILITIES AND								
FUND BALANCES	\$	1,471,980	\$	143,946	\$	404,392	\$	32,834

The accompanying notes are an integral part of these financial statements.

BRADFORD SCHOOL DISTRICT WHITE COUNTY, ARKANSAS

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

	Ma	ajor	
		Special	Other
DEVENUE O	General	Revenue	Aggregate
REVENUES Property taxes (including property tax relief trust distribution)	\$ 829,410		
State assistance	2,893,208	\$ 2,191	\$ 449,538
Federal assistance	2,000,200	951,511	Ψ 440,000
Activity revenues	83,472	33.,3	
Meal sales	,	53,202	
Investment income	6,965		4,703
Other revenues	66,749	55,742	
TOTAL REVENUES	3,879,804	1,062,646	454,241
EXPENDITURES			
Regular programs	1,721,329	66,985	
Special education	135,213	113,976	
Workforce education programs	154,389	1,805	
Compensatory education programs	23,599	295,814	
Other instructional programs	52,101	3,379	
Student support services	156,205	30,570	
Instructional staff support services	220,649	99,110	
General administration support services	142,954	27,364	
School administration support services	195,015	2,407	
Central services support services	166,156		
Operation and maintenance of plant services	444,968	3,579	
Student transportation services	154,741	1,739	
Other support services	21,286	000 000	
Food services operations	20.020	300,629	F04.407
Facilities acquisition and construction services Activity expenditures	29,036 77,446	97,518	534,167
Debt Service:	77,440		
Principal retirement			65,000
Interest and fiscal charges			139,780
TOTAL EXPENDITURES	3,695,087	1,044,875	738,947
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	184,717	17,771	(284,706)
OTHER FINANCING SOURCES (USES)			
Transfers in			204,780
Transfers out	(204,780)		
TOTAL OTHER FINANCING SOURCES (USES)	(204,780)		204,780
EXCESS OF REVENUES AND OTHER			
SOURCES OVER (UNDER) EXPENDITURES			
AND OTHER USES	(20,063)	17,771	(79,926)
FUND BALANCES - JULY 1	1,487,614	120,744	484,318
FUND BALANCES - JUNE 30	\$ 1,467,551	\$ 138,515	\$ 404,392

The accompanying notes are an integral part of these financial statements.

BRADFORD SCHOOL DISTRICT WHITE COUNTY, ARKANSAS

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE FUNDS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

		General		Special Revenue					
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)			
REVENUES									
Property taxes (including property tax relief trust distribution)	\$ 754,000	\$ 829,410	\$ 75,410						
State assistance	2,910,983	2,893,208	(17,775)		\$ 2,191	\$ 2,191			
Federal assistance				\$ 1,048,168	951,511	(96,657)			
Activity revenues	93,820	83,472	(10,348)						
Meal sales				56,000	53,202	(2,798)			
Investment income	7,000	6,965	(35)						
Other revenues	42,500	66,749	24,249		55,742	55,742			
TOTAL REVENUES	3,808,303	3,879,804	71,501	1,104,168	1,062,646	(41,522)			
EXPENDITURES									
Regular programs	1,727,141	1,721,329	5,812	71,141	66,985	4,156			
Special education	145,544	135,213	10,331	150,545	113,976	36,569			
Workforce education programs	157,107	154,389	2,718	1,719	1,805	(86)			
Compensatory education programs	30,162	23,599	6,563	327,029	295,814	31,215 [°]			
Other instructional programs	87,834	52,101	35,733	2,000	3,379	(1,379)			
Student support services	157,440	156,205	1,235	42,163	30,570	11,593			
Instructional staff support services	219,703	220,649	(946)	92,985	99,110	(6,125)			
General administration support services	143,572	142,954	618	35,346	27,364	7,982			
School administration support services	205,685	195,015	10,670	2,283	2,407	(124)			
Central services support services	157,651	166,156	(8,505)	•	,	, ,			
Operation and maintenance of plant services	409,145	444,968	(35,823)	3,995	3,579	416			
Student transportation services	221,580	154,741	66,839	1,995	1,739	256			
Other support services	19,000	21,286	(2,286)						
Food services operations	•	·	, ,	276,006	300,629	(24,623)			
Community services operations				1,000	•	1,000			
Facilities acquisition and construction services	62,536	29,036	33,500	97,518	97,518				
Activity expenditures	85,989	77,446	8,543						
TOTAL EXPENDITURES	3,830,089	3,695,087	135,002	1,105,725	1,044,875	60,850			

BRADFORD SCHOOL DISTRICT WHITE COUNTY, ARKANSAS

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE FUNDS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

	General						Special Revenue					
	Budget			Actual		Variance Favorable (Unfavorable)		Budget		Actual		/ariance avorable ıfavorable)
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$	(21,786)	\$	184,717	\$	206,503	\$	(1,557)	\$	17,771	\$	19,328
OTHER FINANCING SOURCES (USES) Transfers in Transfers out		1,860,877 (2,065,757)		(204,780)		(1,860,877) 1,860,977						
TOTAL OTHER FINANCING SOURCES (USES) EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES		(204,880)		(204,780)		100_						
AND OTHER USES		(226,666)		(20,063)		206,603		(1,557)		17,771		19,328
FUND BALANCES - JULY 1		1,537,461		1,487,614		(49,847)		120,476		120,744		268
FUND BALANCES - JUNE 30	\$	1,310,795	\$	1,467,551	\$	156,756	\$	118,919	\$	138,515	\$	19,596

The accompanying notes are an integral part of these financial statements.

1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The Board of Education, a five member group, is the level of government, which has responsibilities over all activities related to public elementary and secondary school education within the jurisdiction of the Bradford School District (District). There are no component units.

B. Description of Funds

Major governmental funds (per the regulatory basis of accounting) are defined as General and Special Revenue.

<u>General Fund</u> – The General Fund is used to account for and report all financial resources not accounted for and reported in another fund.

<u>Special Revenue Fund</u> – The Special Revenue Fund is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The Special Revenue Fund includes federal revenues and related expenditures, restricted for specific educational programs or projects, including the District's food services operations. The Special Revenue Fund also includes required matching for those federal programs, program income required to be used to further the objectives of those programs, and transfers from the general fund to supplement such programs.

Other governmental funds, presented in the aggregate, consist of the following:

<u>Capital Projects Fund</u> – The Capital Projects Fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays including the acquisition or construction of capital facilities and other capital assets. The Capital Projects Fund excludes those types of capital-related outflows financed by proprietary funds or for assets that will be held in trust for individuals, private organizations, or other governments.

<u>Debt Service Fund</u> – The Debt Service Fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

Fiduciary Fund types include the following:

<u>Agency Funds</u> – Agency Funds are used to report resources held by the reporting government in a purely custodial capacity (assets equal liabilities).

C. Measurement Focus and Basis of Accounting

The financial statements are prepared in accordance with a regulatory basis of accounting (RBA). This basis of accounting is prescribed by Ark. Code Ann. § 10-4-413(c), as provided in Act 2201 of 2005, and requires that financial statements be presented on a fund basis with, as a minimum, the general fund and special revenue fund presented separately and all other funds included in the audit presented in the aggregate. The law also stipulates that the financial statements consist of a balance sheet; a statement of revenues, expenditures, and changes in fund balances; a comparison of the final adopted budget to the actual expenditures for the general fund and special revenue funds of the entity; notes to financial statements; and a supplemental schedule of capital assets, including land, buildings, and equipment. The law further stipulates that the State Board of Education shall promulgate the rules necessary to administer the regulatory basis of presentation.

1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Measurement Focus and Basis of Accounting (Continued)

The RBA is not in accordance with generally accepted accounting principles (GAAP). GAAP require that basic financial statements present government-wide financial statements. Additionally, GAAP require the following major concepts: Management's Discussion and Analysis, accrual basis of accounting for government-wide financial statements, including depreciation expense, modified accrual basis of accounting for fund financial statements, separate financial statements for fiduciary fund types, separate identification of special and extraordinary items, inclusion of capital assets and debt in the financial statements, specific procedures for the identification of major governmental funds, and applicable note disclosures. The RBA does not require government-wide financial statements or the previously identified concepts.

The accompanying financial statements are presented on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts, which are segregated for purposes of recording specific activities or attaining certain objectives. Revenues are reported by major sources and expenditures are reported by major function. Other transactions, which are not reported as revenues or expenditures, are reported as other financing sources and uses. Transactions related to the recording of installment contracts and capital leases are reported as other financing sources. Changes in private-purpose trust funds will be reflected in the notes to the financial statements.

D. Revenue Recognition Policies

Revenues are recognized when they become susceptible to accrual in accordance with the RBA, except for property taxes (see Note 1 F below).

E. Capital Assets

Information on capital assets and related depreciation is reported at Schedule 1. Capital assets are capitalized at historical cost or estimated historical cost, if actual data is not available. Capital assets purchased are recorded as expenditures in the applicable fund at the time of purchase. Donated capital assets are reported at fair value when received. The District maintains a threshold level of \$1,000 for capitalizing equipment. Library holdings are not capitalized.

No salvage value is taken into consideration for depreciation purposes. All capital assets, other than land and construction in progress, are depreciated using the straight-line method over the following useful lives:

Asset Class	Estimated Useful Life in Years						
Improvements/infrastructure	20						
Buildings	50						
Equipment	5-20						

F. Property Taxes

Property taxes are levied (tax rates are established) in November of each year based on property assessment (real and personal) that occurred within a specific period of time beginning January 1 of the same year. Property taxes are collectible beginning the first business day of March of the year following the levy date and are considered delinquent after October 15 of the same calendar year.

1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

F. Property Taxes (Continued)

Ark. Code Ann. § 6-20-401 allows, but does not mandate, the District to accrue the difference between the amount of 2011 calendar year taxes collected by June 30, 2012 and 36 percent of the proceeds of the local taxes that are not pledged to secure bonded indebtedness. The District elected not to accrue property taxes.

Amendment no. 74 to the Arkansas Constitution established a uniform minimum property tax millage rate of 25 mills for maintenance and operation of public schools. Ark. Code Ann. § 26-80-101 provides the uniform rate of tax (URT) shall be assessed and collected in the same manner as other school property taxes, but the net revenues from the URT shall be remitted to the State Treasurer and distributed by the State to the county treasurer of each county for distribution to the school districts in that county. For reporting purposes, URT revenues are considered property taxes.

G. Fund Balance Classifications

- 1. Restricted fund balance represents amounts that are restricted to specific purposes when constraints placed on the use of resources are either (a) externally imposed by creditors (such as through bond covenants), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.
- 2. Assigned fund balance represents amounts that are constrained by the District's *intent* to be used for specific purposes, but are neither restricted nor committed.
- 3. Unassigned fund balance represents amounts that have not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. This classification can also include negative amounts in other governmental funds, if expenditures incurred for specific purposes exceeded the amounts restricted, committed, or assigned to those purposes.

H. Budget and Budgetary Accounting

The District is required by state law to prepare an annual budget. The annual budget is prepared on a fiscal year basis. The District does not prepare and submit amended budgets during the fiscal year. The State Department of Education's regulations allow for the cash basis or the modified accrual basis. However, the majority of the school districts employ the cash basis method.

The District budgets intra-fund transfers. Significant variances may result in the comparison of transfers at the Statement of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual – General and Special Revenue Funds – Regulatory Basis because only interfund transfers are reported at the Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds – Regulatory Basis.

Budgetary perspective differences are not considered to be significant, because the structure of the information utilized in preparing the budget and the applicable fund financial statements is essentially the same.

I. Stabilization Arrangements

The District's Board of Education has not formally set aside amounts for use in emergency situations or when revenue shortages or budgetary imbalances arise.

1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

J. Minimum Fund Balance Policies

The District's Board of Education has not formally adopted a minimum fund balance policy.

K. Fund Balance Classification Policies and Procedures

The Superintendent, in conjunction with other management and accounting personnel, is authorized to assign amounts to a specific purpose. The District's Board of Education has not adopted a formal policy addressing this authorization.

The District's revenues, expenditures, and fund balances are tracked in the accounting system by numerous sources of funds. The fund balances of these sources of funds are combined to derive the District's total fund balances by fund. It is uncommon for an individual source of funds to contain restricted and unrestricted (committed, assigned, or unassigned) funds. The District does not have a policy addressing whether it considers restricted or unrestricted amounts to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted amounts are available. District personnel decide which resources (source of funds) to use at the time expenditures are incurred. For classification of fund balance amounts, restricted resources are considered spent before unrestricted. The District does not have a policy addressing which resources to use within the unrestricted fund balance when committed, assigned, or unassigned fund balances are available. When expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used, committed amounts are reduced first, followed by assigned amounts, and then unassigned amounts.

L. Encumbrances

The District does not utilize encumbrance accounting.

2: CASH DEPOSITS WITH FINANCIAL INSTITUTIONS

Cash deposits are carried at cost (carrying value). A comparison of the bank balance and carrying value is as follows:

	 Carrying Amount	Bank Balanc		
Insured (FDIC) Collateralized:	\$ 958,320	\$	958,320	
Collateral held by the District's agent, pledging bank or pledging bank's trust department or agent in the District's name	986,764		1,205,008	
Total Deposits	\$ 1,945,084	\$	2,163,328	

The above total deposits include certificates of deposit of \$670,073 reported as investments and classified as nonparticipating contracts.

3: ACCOUNTS RECEIVABLE

The accounts receivable balance of \$108,068 at June 30, 2012 was comprised of the following:

		Governme					
		Ma	ijor				
Description	G	eneral	F	Revenue	Total		
					'		
Federal assistance			\$	101,198	\$	101,198	
Other	\$	1,130		5,740		6,870	
Totals	\$	1,130	\$	106,938	\$	108,068	
	_		_				

4: COMMITMENTS

The District was contractually obligated for the following at June 30, 2012:

Long-term Debt Issued and Outstanding

The District is presently paying on the following long-term debt:

Da	.	Date of Fina	a l	Data of	Amount Authorized				I	Maturities To	
Da	ıe	Date of Fina	aı	Rate of	Authorizea		U	Outstanding		То	
of Iss	sue	Maturity		Interest	а	nd Issued	Ju	June 30, 2012		ne 30, 2012	
10/1	/06	6/1/22		3.5 - 3.9%	\$	585,000	\$	425,000	\$	160,000	
12/1	/09	2/1/39		2.25 - 4.75%		2,815,000		2,730,000		85,000	
Tot	als				\$	3,400,000	\$	3,155,000	\$	245,000	
Cha	anges i	n Long-term [Deb	t							
			E	Balance						Balance	
			Jul	ly 1, 2011	Issued			Retired	June 30, 2012		
				., .,							
Bonds pa	yable		\$	3,220,000	\$	0	\$	65,000	\$	3,155,000	

4: COMMITMENTS (Continued)

Long-term Debt Issued and Outstanding (Continued)

Total long-term debt principal and interest payments are as follows:

Year Ended							
June 30,	 Principal		Interest		Total		
2013	\$ 65,000	\$	137,445	\$	202,445		
2014	70,000		135,510		205,510		
2015	75,000		133,077		208,077		
2016	75,000		130,460		205,460		
2017	80,000		127,843		207,843		
2018-2022	435,000	435,000 589,709			1,024,709		
2023-2027	525,000	525,000 494,602			1,019,602		
2028-2032	645,000		370,059		1,015,059		
2033-2037	805,000		207,843		1,012,843		
2038-2039	 380,000		27,312		407,312		
	 _				_		
Totals	\$ 3,155,000	\$	2,353,860	\$	5,508,860		

5: ACCOUNTS PAYABLE

The accounts payable balance of \$10,090 at June 30, 2012 was comprised of the following:

		Governme	ental Fu	unds					
		Major				luciary			
		Special				und			
Description	Ge	neral	Re	evenue	Т	ypes	Total		
Vendor payables	\$	4,429	\$	5,431	\$	230	\$	10,090	

6: INTERFUND TRANSFERS

The District transferred \$204,780 from the general fund to other aggregate funds for debt related payments.

7: RETIREMENT PLAN

Arkansas Teacher Retirement System

Plan Description. The District contributes to the Arkansas Teacher Retirement System (ATRS), a cost-sharing multiple-employer defined benefit pension plan that covers all Arkansas public school employees, except certain nonteachers hired before July 1, 1989. ATRS, administered by a Board of Trustees, provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by State law and can be amended only by the Arkansas General Assembly. The Arkansas Teacher Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for ATRS. That report may be obtained by writing to Arkansas Teacher Retirement System, 1400 West Third Street, Little Rock, Arkansas 72201 or by calling 1-800-666-2877.

7: RETIREMENT PLAN (Continued)

Arkansas Teacher Retirement System (Continued)

Funding Policy. ATRS has contributory and noncontributory plans. Contributory members are required by State law to contribute 6% of their salaries. Each participating employer is required by State law to contribute at a rate determined by the Board of Trustees, based on the annual actuarial valuation. The current employer rate is 14% of covered salaries, the maximum allowed by State law. The District's contributions to ATRS for the years ended June 30, 2012, 2011, and 2010 were \$378,569, \$385,501, and \$368,178, respectively, equal to the required contributions for each year.

8: PLEDGED REVENUES

The District has pledged a portion of its property taxes to retire bonds of \$3,400,000 issued October 1, 2006 through December 1, 2009. The bonds were issued for various capital projects. Total principal and interest remaining on the bonds is \$5,508,860, payable through February 1, 2039. Principal and interest paid for the current year and total property taxes pledged for debt service were \$204,380 and \$268,998, respectively. The percentage of property taxes pledged for the current year for principal and interest payments was 75.98 percent.

9: RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

The District carries commercial insurance for board liability, student accidents, business trip accidental death, and earthquake damage. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years. There were no significant reductions in insurance coverage from the prior year in the major categories of risk. The District participates in the Arkansas School Boards Association - Workers' Compensation Trust (the Trust), a self-insurance trust voluntarily established on July 1, 1994 pursuant to state law. The Trust is responsible for obtaining and administering workers' compensation insurance coverage for its members, as well as obtaining reinsurance coverage for those claims that exceed the standard policy limits. In its administrative capacity, the Trust is responsible for monitoring, negotiating, and settling claims that have been filed on behalf of and against member districts. The District contributes annually to this program.

Additionally, the District participates in the Arkansas School Boards Association - Risk Management Program (the Association), a self-insurance program voluntarily established on February 1, 1984 pursuant to state law. The Association is responsible for obtaining and administering insurance coverage for property and vehicles for its members, as well as obtaining reinsurance coverage for those claims that exceed the standard policy limits. In its administrative capacity, the Association is responsible for monitoring, negotiating, and settling claims that have been filed against member districts. The District pays an annual premium for its coverage of buildings, contents, vehicles, and mobile equipment.

The District participates in the Arkansas Fidelity Bond Trust Fund administered by the Governmental Bonding Board. This program provides coverage for actual losses sustained by its members through fraudulent or dishonest acts committed by officials or employees. Each loss is limited to \$250,000 with a \$2,500 deductible. Premiums for coverage are paid by the Chief Fiscal Officer of the State of Arkansas from funds withheld from the Public School Fund.

10: ON-BEHALF PAYMENTS

The allocation of the health insurance premiums paid by the Arkansas Department of Education to the Employee Benefits Division, on-behalf of the District's employees, totaled \$55,857 for the year ended June 30, 2012.

11: DETAILS OF GOVERNMENTAL FUND BALANCE CLASSIFICATIONS DISPLAYED IN THE AGGREGATE

		Go						
		Ma	jor					
			5	Special		Other		
Description		General Revenue		evenue	Aggregate		Total	
Fund Polonoss								
Fund Balances: Restricted for:								
	Φ	25.542					Φ	25.542
Alternative learning environment	\$	35,543					\$	35,543
Educational programs -								
national school lunch state								
categorical funding		4,148						4,148
English-language learners		505						505
Professional development		8,503						8,503
Capital projects					\$	404,392		404,392
Child nutrition programs			\$	36,578				36,578
Medical services				61,968				61,968
Special education programs		3,163		12,687				15,850
Other purposes		31,870		27,282				59,152
Total Restricted		83,732		138,515		404,392		626,639
Assigned to:								
Assigned to:		50.040						50.040
Student activities		58,242						58,242
Unassigned	1	,325,577					1	,325,577
Totals	\$1	,467,551	\$	138,515	\$	404,392	\$2	,010,458

BRADFORD SCHOOL DISTRICT WHITE COUNTY, ARKANSAS SCHEDULE OF CAPITAL ASSETS FOR THE YEAR ENDED JUNE 30, 2012 (Unaudited)

	Balance 			
Nondepreciable capital assets: Land	\$	110,008		
		,		
Depreciable capital assets:				
Buildings		8,339,197		
Improvements/infrastructure		138,249		
Equipment		900,388		
Total depreciable capital assets		9,377,834		
Less accumulated depreciation for: Buildings Improvements/infrastructure Equipment Total accumulated depreciation		1,050,696 62,097 204,913 1,317,706		
Total depreciable capital assets, net		8,060,128		
Capital assets, net	\$	8,170,136		

Schedule 2

BRADFORD SCHOOL DISTRICT WHITE COUNTY, ARKANSAS SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2012

Federal Grantor/Pass-Through	Federal CFDA	Pass-Through Entity Identifying	Federal
Grantor/Program or Cluster Title	Number	Number	Expenditures
CHILD NUTRITION CLUSTER <u>U. S. Department of Agriculture</u>			
Passed Through State Department of Education:			
School Breakfast Program - Cash Assistance	10.553	73-03	\$ 58,672
National School Lunch Program - Cash Assistance	10.555	73-03	156,562
Total State Department of Education			215,234
Passed Through State Department of Human Services:			
National School Lunch Program - Non-Cash Assistance			
(Food Distribution) (Note 3)	10.555	7303000	18,239
TOTAL CHILD NUTRITION CLUSTER			233,473
TITLE I, PART A CLUSTER			
U. S. Department of Education			
Passed Through State Department of Education:			
Title I Grants to Local Educational Agencies	84.010	73-03	217,386
ARRA - Title I Grants to Local Educational Agencies,			,
Recovery Act	84.389	73-03	57,665
TOTAL TITLE I, PART A CLUSTER			275,051
TOTAL TITLE I, TAKEN OLOGIEN			270,001
SPECIAL EDUCATION CLUSTER (IDEA)			
U. S. Department of Education			
Passed Through State Department of Education:			
Special Education - Grants to States	84.027	73-03	99,041
ARRA - Special Education - Grants to States,	0.4.004	70.00	47.454
Recovery Act	84.391	73-03	17,154
TOTAL SPECIAL EDUCATION CLUSTER (IDEA)			116,195
OTHER PROGRAMS			
U. S. Department of Education			
Direct Program:			
Rural Education	84.358		36,002
Passed Through State Department of Education:			
Twenty-First Century Community Learning Centers	84.287	73-03	104,396
Improving Teacher Quality State Grants	84.367	73-03	38,405
ARRA - State Fiscal Stabilization Fund (SFSF) - Education State Grants,	84.394	73-03	07.510
Recovery Act ARRA - Education Jobs Fund, Recovery Act	84.410	73-03 73-03	97,518 48,641
Total State Department of Education	04.410	73-03	288,960
Total U. S. Department of Education			324,962
5. 5. 5. 5. 5. 5. 5. 5. 5. 5. 5. 5.			
TOTAL OTHER PROGRAMS			324,962
TOTAL EXPENDITURES OF FEDERAL AWARDS			\$ 949,681

The accompanying notes are an integral part of this schedule.

BRADFORD SCHOOL DISTRICT WHITE COUNTY, ARKANSAS SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2012

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

- Note 1: Basis of Presentation The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal grant activity of Bradford School District (District) under programs of the federal government for the year ended June 30, 2012. The information in this schedule is presented in accordance with the requirements of the Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Because the schedule presents only a selected portion of the operations of the District, it is not intended to and does not present the financial position or changes in financial position of the District.
- Note 2: Summary of Significant Accounting Policies Expenditures reported on the Schedule are reported on the regulatory basis of accounting. Such expenditures are recognized following the cost principles contained in OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass-through entity identifying numbers are presented where available.
- Note 3: Nonmonetary assistance is reported at the approximate value as provided by the State Department of Human Services.
- Note 4: During the year ended June 30, 2012, the District received Medicaid funding of \$24,981 from the State Department of Human Services. Such payments are not considered Federal awards expended, and therefore, are not included in the above schedule.

BRADFORD SCHOOL DISTRICT WHITE COUNTY, ARKANSAS SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2012

SECTION I - SUMMARY OF AUDITOR'S RESULTS

FINANCIAL	STATEMENTS							
Types of au	ditor's reports issued:	GAAP basis of reporting - adverse Regulatory basis opinion units - uno	qualified					
Internal cor	trol over financial reporting:							
•	Material weakness(es) identif	ied?	✓ yes	□ no				
•	Significant deficiency(ies) ide	ntified?	☐ yes	✓ none reported				
Noncomplia	ance material to financial state	ments noted?	□ yes	▼ no				
FEDERAL A	AWARDS							
Internal cor	itrol over major programs:							
•	Material weakness(es) identif	ied?	☐ yes	▼ no				
•	Significant deficiency(ies) ide	ntified?	☐ yes	✓ none reported				
Type of auditor's report issued on compliance for major programs: unqualified								
	ndings disclosed that are requies with Section 510(a) of OMB C		☐ yes	☑ no				
Identificatio	n of major programs:							
CFDA I	Number(s)	Name of	Federal Program or Clu	uster				
	and 84.389		Title I, Part A Cluster					
	84.027 and 84.391 Special Education Cluster (IDEA)							
84	.394	ARRA - State Fiscal Stabilization F	und (SFSF) - Education	State Grants, Recovery Act				
Dollar thres programs:	hold used to distinguish betwe	en type A and type B	\$ 30	0,000				
Auditee qua	alified as low-risk auditee?		□ ves	☑ no				

BRADFORD SCHOOL DISTRICT WHITE COUNTY, ARKANSAS SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2012

SECTION II - FINANCIAL STATEMENT FINDINGS

MATERIAL WEAKNESS

2012-1. Internal Control

Criteria or specific requirement: Internal control is a process consisting of five interrelated components - control environment, risk assessment, information and communication, control activities, and monitoring. Management is responsible for adopting sound accounting policies and for establishing and maintaining internal control that will, among other things, initiate, record, process, and report transactions (as well as events and conditions) consistent with management's assertions embodied in the financial statements.

Condition: Deficiencies in the internal control component of control activities adversely affected the District's ability to initiate, authorize, record, process, and report financial data in accordance with the regulatory basis of accounting such that there was a reasonable possibility that a material misstatement of the District's financial statements would not be prevented, or detected and corrected on a timely basis. Financial accounting duties were not adequately segregated among employees. Specifically, certain key weaknesses included the following: the duties of receipting, depositing, and reconciliation procedures were not segregated. Also payroll checks were prepared by the same employee responsible for preparing contracts, adding new employees, and processing payroll, without compensating controls and non-payroll checks were prepared by the same employee(s) responsible for adding new vendors and processing of invoices, without compensating controls.

Context: An understanding of the five components of internal control sufficient to assess the risk of material misstatement of the financial statements whether due to error or fraud, and to design the nature, timing, and extent of further audit procedures was obtained.

Effect: The District's ability to initiate, authorize, record, process, and report transactions consistent with management's assertions embodied in the financial statements, as well as the ability to safeguard District assets, was adversely affected by the identified weaknesses in the above internal control component.

Cause: District management, due to cost/benefit implications, which hindered the District's ability to hire sufficient personnel, did not effectively address the deficiencies in internal control.

Recommendation: District management should adopt sound accounting policies and establish and maintain internal control that will initiate, authorize, record, process, and report transactions consistent with management's assertions embodied in the financial statements and that will safeguard District assets.

Views of responsible officials and planned corrective actions: We concur with the recommendation and will implement corrective procedures to the extent possible.

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No matters were reported.

Schedule 4

BRADFORD SCHOOL DISTRICT WHITE COUNTY, ARKANSAS FEDERAL AWARD PROGRAMS SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 2012

U. S. DEPARTMENT OF EDUCATION
PASSED THROUGH STATE DEPARTMENT OF EDUCATION
ARRA - STATE FISCAL STABILIZATION FUND (SFSF) - EDUCATION STATE GRANTS, RECOVERY ACT

2011 - Finding 2011-2: ARRA - State Fiscal Stabilization Fund (SFSF) - Education State Grants, Recovery Act

Condition: The District paid architect fees of \$202,500 with State Fiscal Stabilization funds in the prior year on a project built with District funds that did not comply with the Davis-Bacon provisions. A similar finding was reported in the previous audit.

Recommendation: The District should ensure that all applicable construction contracts contain the required notification regarding compliance with the Davis-Bacon Act.

Current Status: Corrective action was taken.

2011 - Finding 2011-3: ARRA - State Fiscal Stabilization Fund (SFSF) - Education State Grants, Recovery Act

Condition: The District paid architect fees of \$202,500, referenced in finding 2011-2, with ARRA funds in the prior year on a project built with District funds that did not comply with the provisions of the American Recovery and Reinvestment Act (ARRA) of 2009 concerning the Buy-American clause. A similar finding was reported in the previous audit.

Recommendation: The District should ensure that all applicable construction contracts contain the Buy-American clause.

Current Status: Corrective action was taken.

BRADFORD SCHOOL DISTRICT WHITE COUNTY, ARKANSAS SCHEDULE OF SELECTED INFORMATION FOR THE LAST FIVE YEARS - REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2012

(Unaudited)

	Year Ended June 30,									
General Fund		2012		2011		2010		2009		2008
Total Assets	\$	1,471,980	\$	1,552,173	\$	1,250,692	\$	1,105,447	\$	1,039,078
Total Liabilities		4,429		64,559		16,553		12,835		51,931
Total Fund Balances		1,467,551		1,487,614		1,234,139		1,092,612		987,147
Total Revenues		3,879,804		3,727,181		3,746,616		3,852,916		3,734,234
Total Expenditures		3,695,087		3,266,991		3,496,625		3,607,627		3,728,496
Total Other Financing Sources (Uses)		(204,780)		(206,715)		(108,464)		(139,824)		(115,899)
Special Revenue Fund										
Total Assets		143,946		218,473		198,426		112,233		73,207
Total Liabilities		5,431		97,729		42,732				
Total Fund Balances		138,515		120,744		155,694		112,233		73,207
Total Revenues		1,062,646		1,081,853		1,207,031		639,351		600,955
Total Expenditures		1,044,875		1,088,226		1,163,570		621,325		602,578
Total Other Financing Sources (Uses)								21,000		
Other Aggregate Funds										
Total Assets		404,392		689,179		2,875,785		946,538		977,581
Total Liabilities				204,861		80,247				6,144
Total Fund Balances		404,392		484,318		2,795,538		946,538		971,437
Total Revenues		454,241		2,288,406		34,610		62,869		778,957
Total Expenditures		738,947		4,806,341		300,274		206,592		1,157,324
Total Other Financing Sources (Uses)		204,780		206,715		2,114,664		118,824		115,899