

BRADFORD SCHOOL DISTRICT  
504 WEST MAIN  
P.O. BOX 60  
BRADFORD, AR 72020  
ARTHUR DUNN, SUPERINTENDENT  
TEL: 501-344-2707 FAX: 501-344-2706

August 17, 2015

Dear Parent or Guardian:

Our school, Bradford High School, receives federal funds for Title I, Part A programs. Throughout the school year, we will be providing you with important information about this law as it relates to your child's education. This letter lets you know about your right to request information regarding the professional qualifications of the classroom staff working with your child. Our school will be able to provide you with the following information regarding the qualifications of your child's teacher(s):

1. Whether the teacher meets the state qualifications and licensing criteria for the grades and subject he or she teaches.
2. Whether the teacher is teaching under emergency or provisional status because of special circumstances.
3. Whether the teacher has any advanced degrees and the field of discipline of the teacher's certification or degree.

If at any time your student has been taught for four (4) or more consecutive weeks by a teacher(s) that is not highly qualified, then you will be notified by the school.

You also have the right to request information regarding the qualifications of the paraprofessional(s) assisting your child's teacher(s):

1. Whether the paraprofessional has completed at least two years of study at an institution of higher education.
2. Whether the paraprofessional has completed an associate's degree (or higher).

3. Whether the paraprofessional has met a rigorous standard of quality through our state's certification procedure for determining the quality of paraprofessional staff.
4. Whether the paraprofessional has: (a) the knowledge of and ability to assist in instructing reading, writing, and mathematics or (b) the knowledge of and the ability to assist in learning activities, such as homework, reading readiness, writing, mathematics, and other support as appropriate.

To request this information please contact your child's school by phone at 501-344-2607 or by email at [rwood@bradford.k12.ar.us](mailto:rwood@bradford.k12.ar.us).

Should you have any other questions regarding your child's education, please do not hesitate to contact us.

Sincerely,

Rick Wood, Principal  
Bradford High School