

BRADFORD SCHOOL DISTRICT
2016-2017 PARENT INVOLVEMENT POLICY

The Bradford School District agrees to implement the following statutory requirements for Title I, Part A schools:

1. The school district will put into operation programs, activities and procedures for the involvement of parents in Bradford Elementary School and Bradford High School, following guidelines of section 1118 of the Elementary and Secondary Education Act (ESEA). The programs, activities and procedures will be planned and operated with meaningful consultation with parents of children attending the two schools.
2. The school district will work with its two schools to ensure that the required school-level parental involvement policies for the requirements of section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact following the guidelines of section 1118(d) of the ESEA. Leslie Dunn and Cindy Armstrong the two school district facilitators will conduct annual meetings in the spring to update the policies for the upcoming year.
3. The school district will incorporate this district parental involvement policy into its LEA plan developed under Section 1112 of ESEA.
4. The school district and its schools will provide opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children in order to fulfill to the extent practicable the guidelines of Title I, Part A parental requirements. The district and the schools will provide information and school reports required under Section 111 of ESEA in a format that is easily understood. The school district will also coordinate with the Bradford Preschool program and their parents.
5. Parents may submit comments to Cindy Armstrong, or Renee Barron for the High School, and Leslie Dunn or Paula Boyce for the Elementary School if they are not satisfied with the parent involvement plan. The district will include comments when the plan is submitted to the State Department of Education.
6. If the school receives enough funds under Title I, Part A, one percent of the funds will be set aside for parent involvement. The parents will have a voice in how the funds are spent. The two schools parental involvement

coordinators will work with the district's treasurer to ensure that 95% of the funds will go to the schools.

7. *Parent involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring*
 - a. *That parents play an integral role in assisting their child's learning;*
 - b. *That parents are encouraged to be actively involved in their child's education at school;*
 - c. *That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and*
 - d. *The carrying out of other activities, such as those described in Section 1118 of ESEA.*
8. *Bradford's Elementary Parental 2016-2017 Involvement Committee includes Leslie Dunn Elementary Coordinator, Crystal Yates-Parent, Mary Goad-Parent, Carol Cagle-Grandparent, and Brenda Osborn-Grandparent.*
9. *Bradford's High School Parental 2016-2017 Involvement Committee includes Cindy Armstrong High School Coordinator, Sarah Burkett-Parent, Debbie Turner-Grandparent, and Nancy Knowles-Parent.*
10. The school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the State.

The Bradford School District is committed to promoting parental involvement as required in Title I, Part A, Section 1118. To meet this goal, our schools will involve parents in the development of the LEA policy and the process of school review and improvement through the following types of activities:

1. Parental involvement group meetings
 2. Conducting parent surveys
 3. Consultation
 4. Scheduled parent meetings
 5. Conferences
 6. School Improvement meetings
- a. The LEA will foster effective parental involvement strategies and support partnerships among schools, parents, and the community to improve student achievement by implementing the following strategies:
 - Develop and disseminate district parental involvement policy.

- Conduct an annual meeting in the spring to update policy for next year's Title I, Part A program.
 - Set aside an amount of the Title I, Part A allocation for parental involvement.
 - Coordinate parental involvement activities with those of other programs.
 - The superintendent will appoint a parent coordinator at each of the Title I, Part A schools.
 - Conduct an annual review of the effectiveness of the parental involvement policy.
 - Establish district parental committee to create a parental involvement policy and implement parental involvement activities as well as disseminate information to the community to promote parental involvement in the Title I, Part A schools.
 - Ensure that parents of children with disabilities or limited English proficiency have the same access as other parents including information in a language and form they can understand.
- b. The district will provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental involvement using the following strategies:
- Conduct site visits to observe parental involvement practices. Leslie Dunn and Cindy Armstrong will make sure these visits are conducted.
 - Provide materials and training not otherwise available to assist parents in supporting their child's academic achievement.
 - Enhance the awareness and skills of teachers, pupil services personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners.
 - Leslie Dunn and Cindy Armstrong will be responsible for making sure the information is sent home in a language and form parents can understand, if possible.
 - Provide information on adult literacy training available in the community.
 - Provide a copy of the school policy at each school for parents to view as well as provide a copy to each parent.

- Leslie Dunn and Cindy Armstrong will be monitoring each Title I, Part A school to ensure that each school performs the following tasks:
 1. Develops a parental involvement policy.
 2. Offers flexible meeting times.
 3. Provides information to parents about the school's program, including the parent information guide.
 4. Develops and uses School-Parent Compact.
 5. Provides training for parents in working with their child to improve academic achievement, and training on the HAC program to access grades.
 - Reinforce parenting skills to support the acquisition of academic skills and their application in real-life situations for parent use.
 - Encourage parents to visit/volunteer at school by assisting staff in developing volunteer opportunities as well as training staff to encourage and build volunteer efforts.
 - Schedule activities and strategies by holding meetings at different times in order to maximize opportunities for parents to participate in school-related activities.
 - Coordinate and integrate parental involvement strategies and staff training.
 - Plan annual school meetings to inform parents of their school's participation in the development of the parental involvement policy and their right to be involved.
- c. The district will build the schools' capacity for strong parental involvement using the following strategies:
- Leslie Dunn and Cindy Armstrong will provide information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A.
 - Leslie Dunn and Cindy Armstrong will be responsible in assisting in the development of parent engagement groups at each school.
 - Encourage the formation of partnerships between schools and local businesses that include the role of parents.
 - Provide resources for parents to learn about child development, child rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child.

- The district will, if feasible and appropriate, conduct other activities, such as parent resource center, that encourage and support parents in more fully participating in the education of their children.
- Leslie Dunn and Cindy Armstrong will be responsible for involving parents through an annual survey to improve school effectiveness.
- Set aside reasonable and necessary expenses for parental involvement activities throughout the year.
- Leslie Dunn and Cindy Armstrong will be responsible to provide any reasonable support for parental involvement at the request of participating Title I, Part A parents.

D. The district will conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parental involvement policy as it relates to strategies for increasing parental participation and identifying barriers to greater parent participation using the following strategies:

- Leslie Dunn and Cindy Armstrong will survey parents annually, including questions to identify barriers to parental involvement.
- Leslie Dunn and Cindy Armstrong will provide an opportunity for parents to assist in the development of the evaluation procedures, including analysis of data collected.
- Leslie Dunn and Cindy Armstrong will develop procedures for collecting parent participation documentation through sign-in lists for workshops, meeting, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year.
- Leslie Dunn and Cindy Armstrong will use findings from evaluation process to:
 1. Make recommendations to each participating school for parental involvement policy revisions
 2. Provide suggestions for designing school improvement policies, as they relate to parental involvement.
- Develop and disseminate an annual parent activity evaluation report to share with parents, staff, and the community.